

DPS COMPUTERIZED CRIMINAL HISTORY (CCH) VERIFICATIONS

GONZALES COUNTY ESD1

I, _____, have been notified that a computerized criminal history (CCH) verification check will be performed by accessing the Texas Department of Public Safety Secure Website and will be based on the name and DOB information I supply.

Because the name based information is not an exact search and only fingerprint record searches represent true identification to criminal history, the organization (Gonzales County ESD1) conducting the criminal history check is not allowed to discuss any information obtained using this method, therefore the agency may offer the opportunity to have a fingerprint search performed to clear any misidentification based on the name search, if the search provides a criminal report I know could not be mine.

For the fingerprinting process I will be required to submit a full and complete set of my fingerprints for analysis through the Texas Department of Public Safety AFIS (automated fingerprint identification system). I have been made aware that in order to complete this process I must have the correct fingerprint (FAST) form from this agency, make an online appointment, submit a full and complete set of my fingerprints, and pay a fee to the fingerprinting services company, L1 Enrollment Services.

Once this process is completed and the agency received the data from DPS, the information on my fingerprint criminal history record may be discussed with me.

(This copy must remain on file by your agency. Required for future DPS Audits)

Signature of Applicant or Employee

Gonzales County ESD 1

Signature of Agency Representative

Printed Name of Agency Representative

Date: _____

(Administration Use only)

Please check & initial Space

CCH reported printed Yes No

Purpose: _____

Date Printed: _____